



## ENTREPRENEURSHIP DEVELOPMENT CENTRE, PLANNING & PROGRAMME IMPLEMENTATION DEPARTMENT

Government of Mizoram

Page Links: <https://edc.mizoram.gov.in/page/msum-advertisement-2023p>

# MSUM Advertisement 2023

### ADVERTISEMENT

Mizoram Startup Mission (MSUM), a Government Society under Planning & Programme Implementation Department, Government of Mizoram invites applications in the prescribed format for the following posts:

1	Chief Executive Officer	No. of Posts:	Salary per Month:	Mode of Engagement:	Qualification:
		1	Rs.1.2 lakh	Contract basis for an initial period of 3 years	Master degree in Business Administration or Computer Science or Engineering from a recognised University with either 5 years' experience in entrepreneurship and startup development sector or 2 years' experience in startup incubation management.
<p><b>Job Description/ Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Develop and execute a vision for the startup ecosystem's growth.</li> <li>• Lead initiatives for startup support, funding, and mentorship.</li> <li>• Conduct impact assessment for continuous improvement.</li> <li>• Foster partnerships among government, investors, and industry.</li> <li>• Drive local economic growth through startup success.</li> <li>• Represent the Mission at events and meetings.</li> <li>• Lead a high-performing, innovative Mission team.</li> <li>• File processing, tours and other responsibilities associated with the Mission.</li> </ul>					

2	<b>Programme Manager</b>	<b>No. of Posts:</b> 1	<b>Salary per Month:</b> Rs.60,000/-	<b>Mode of Engagement:</b> Contract basis for an initial period of 1 year	<b>Qualification:</b> Master degree in Business Administration or Commerce or Economics or Social Work from a recognised University (preference will be given to applicants with 2 years' experience or more in the field of entrepreneurship and startup development).
<b>Job Description/ Responsibilities:</b> <ul style="list-style-type: none"> <li>• Develop innovative initiatives to support startups at various stages.</li> <li>• Work to ensure smooth execution of programmes and events.</li> <li>• Conduct impact assessment for continuous improvement.</li> <li>• Engage with startups, mentors, investors and government.</li> <li>• Drive local economic growth through startup success.</li> <li>• Represent the Mission at events and meetings.</li> <li>• Record and publicize the achievements and activities of the Mission.</li> <li>• File processing, tours and other responsibilities associated with the Mission.</li> </ul>					
3	<b>I.T. &amp; Communications Associate</b>	<b>No. of Posts:</b> 1	<b>Salary per Month:</b> Rs.45,000/-	<b>Mode of Engagement:</b> Contract basis for an initial period of 1 year	<b>Qualification:</b> Bachelor Degree in Computer Application or any Degree from a recognised University with Diploma in Computer Application (preference will be given to applicants with 2 years' experience or more in working in the field of information technology.)
<b>Job Description/ Responsibilities:</b> <ul style="list-style-type: none"> <li>• Develop and execute digital strategies for the Mission's visibility.</li> <li>• Maintain digital records of Mission activities and update the Mission's website, social media handles and online platforms.</li> <li>• Manage media interactions and press releases for Mission events.</li> <li>• Create design &amp; branding for the Mission and its activities.</li> <li>• Provide IT support for Mission operations.</li> <li>• Promote Mission events and initiatives through online channels.</li> <li>• Interact with stakeholders and startups via digital platforms.</li> <li>• Contribute to the growth of Mizoram's entrepreneurial ecosystem.</li> <li>• File processing, tours and other responsibilities associated with the Mission.</li> </ul>					

4	<b>Peon</b>	<b>No. of Posts:</b> 1	<b>Salary per Month:</b> Rs.18,000/-	<b>Mode of Engagement:</b> Contract basis for an initial period of 1 year	<b>Qualification:</b> High School Leaving Certificate from a recognized Board.
<b>Job Description/ Responsibilities:</b> <ul style="list-style-type: none"> <li>• Office cleanliness and basic repair &amp; maintenance.</li> <li>• File movement and errand running within and outside the office, including messenger duties.</li> <li>• Welcoming and assisting visitors as required.</li> <li>• Vigilance about office security.</li> <li>• Any other tasks assigned.</li> </ul>					

- To download the Application Form and to know more about Mizoram Startup Mission, Team Composition and Service Conditions, please visit: <https://edc.mizoram.gov.in/page/msum-recruitment> (<https://edc.mizoram.gov.in/page/msum-recruitment&nbsp;>);
- Duly filled application is to be submitted either in hard copy at Planning & Programme Implementation Department, Treasury Square, Opposite Raj Bhawan, Aizawl-796001 or by email to [edcmizoram@gmail.com](mailto:edcmizoram@gmail.com) (<mailto:edcmizoram@gmail.com>) along with supporting documents in PDF.
- Last date for submission of application form is 6<sup>th</sup> January, 2024.
- Shortlisted candidates will be intimated on the details of interview through email and phone call.
- For further query, contact MSUM at +91 8837328790.

Sd/-CHINGTHANMAWI GUI TE  
Member Secretary, Mizoram Startup Mission Governing Board  
&  
Deputy Adviser-cum-Deputy Secretary  
Planning & Programme Implementation Department  
Government of Mizoram

**Page Created On: 5<sup>th</sup> Oct 23 7:14 PM**

**Updated On: 5<sup>th</sup> Dec 23, 2:46 PM**

**Disclaimer (<https://edc.mizoram.gov.in/page/disclaimer>)**  
**Privacy Policy (<https://edc.mizoram.gov.in/page/privacy-policy>)**

 (<https://www.w3.org/WAI/WCAG2AA-Conformance>)

