

No.A.12024/3/2024-MPSC(DR-II)
MIZORAM PUBLIC SERVICE COMMISSION
Mizoram New Capital Complex, Aizawl

Dated Aizawl, the 18th June, 2024

Advertisement (Group 'B' Non-Gazetted Post) No. 3 of 2024 – 2025

The under mentioned vacant posts can be applied online on the Mizoram Public Service Commission's online portal <https://mpsconline.mizoram.gov.in> till **18/07/2024**, and there shall be common recruitment examination for the same.

Applications not submitted will be ignored even if payment for application is made, therefore, applicants must verify if their application is submitted after the payment is completed.

Sl. No.	Name of Post and Department/Office	No. of Post	Pay Level	Reservation
1	Assistant Grade under Mizoram Public Service Commission	1 (One) Post	Level 7	
2	Assistant Grade under DP&AR(SSW)	35+3+2 =40(Forty) Posts	Level 7	<p><i>i) 3 Posts reserved for Persons with Benchmark Disabilities with one post each for the following category of Disabilities :</i></p> <p><i>(a) Blindness and Low Vision</i></p> <p><i>(b) Autism, Intellectual disability, specific learning disability and mental illness</i></p> <p><i>(c) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy)</i></p> <p><i>ii) 2 Posts reserved for Ex-Servicemen.</i></p>
3	Upper Divisional Clerk under General Administration Department	1.GAD(SAW)-(9+1)=10 (Ten) Posts 2. Aizawl DC-2 (Two) Posts 3. Lunglei DC-3(Three) Posts 4. Hnahthial DC-2 (Two) Posts		
4	Upper Divisional Clerk under Mizoram Public Service Commission	2 (Two) Posts	Level 6	<p><i>1 (one) Post under GAD (SAW) is reserved for Persons with Benchmark Disabilities i.e. Low Vision</i></p>
5	Upper Divisional Clerk under Taxation Department	3 (Three) Posts		
6	Upper Divisional Clerk under Horticulture Department	4 (Four) Posts		
7	Upper Divisional Clerk under FCS&CA Department	4 (Four) Posts		
8	Upper Divisional Clerk under LESDE, Department	4 (Four) Posts		

Sl. No.	Name of Post and Department/Office	No. of Post	Pay Level	Reservation
9	Warden under Social Welfare & Tribal Affairs Department	1 (One) Post	Level 6	
10	Assistant Jailor under Home (Prison) Department	4 (Four) Posts	Level 7	
	Total	80 (Eighty) Posts		

Candidates shortlisted for screening of documents shall mandatorily indicate option for Posts/Departments at the time of submission of documents. Option once exercised shall be final.

1. Eligibility criteria:

i) Educational Qualification:

Bachelor's Degree from recognised University

ii) Age Limit:

A candidate must not be less than 18 years and not more than 37 years of age on the last date of application (the upper age limit is applicable till December, 2024 as per the Government of Mizoram Gazette Notification vide No. A. 12018/31/2020-P&AR (GSW) dt.10.03.2023 and published in the Mizoram Gazette extra ordinary issue No. 134 dt.14.03.2023). Further relaxation to the upper age limit will be as per Notification No.A-12011/1/2019-P&AR (GSW) dt.3.6.2019 (published in the Mizoram Gazette Extraordinary, Issue No. 375 dt.10.6.2019) as amended from time to time. For age proof documents, HSLC/HSSLC Certificates which clearly shows the candidate's date of birth shall be accepted. In the absence of date of birth in such certificates, the relevant documents issued by the competent authority may be accepted.

iii) Mizo Language Proficiency:

A candidate must achieve a minimum score in the qualifying test of Mizo Language Proficiency as prescribed by the Government from time to time. However, a candidate who studied Mizo subject in Class-X standard (HSLC) or above within Mizoram or who opted for Mizo subject as MIL outside Mizoram is exempted from taking the qualifying test paper (Reference: the Mizoram Gazette Notification vide No.A-11019/1/2021-P&AR (GSW) dt.09.04.2024 issue No.247).

iv) Computer Proficiency:

Computer Proficiency as prescribed by the Mizoram Group 'A', 'B' and 'C' posts Service/Recruitment (Amendment) Rules, 2023 notified vide No. A.12018/31/2020-P&AR (GSW) dated 10.03.2023. (Details can be seen on MPSC website).

Documentary support to prove all eligibility conditions should not be dated later than the last date of application.

2. Disqualification:

- (i) Canvassing by a candidate directly or indirectly will disqualify his/her candidature.
- (ii) Particulars/Details to be mentioned in the application should be completely and correctly stated. Any application not specifying the required information of a concerned candidate shall be liable to be rejected.
- (iii) Any candidate who, on verification at any stage of the recruitment process, does not fulfil any of the eligibility conditions will be disqualified.

3. Government servants will have to apply through proper channel.

4. **Syllabus:** As mentioned in the Schedule-I of the Mizoram Ministerial Service (Competitive Examination) Regulations, 2023 and the same is available for download on the Commission's official website <https://mpsc.mizoram.gov.in/page/syllabus-ng>

5. Any other information pertinent to this advertisement will be published on the Commission's official website.

In case of queries/clarification regarding their applications, candidature, etc. candidates may contact MPSC's Helpline No. 0389-3596493 on working days between 10:00am and 4:30pm.

Sd/-ZOSANGZUALI PACHUAU
Controller of Examinations

Copy to:-

1. Sr.PPS to Chairman, Mizoram Public Service Commission, Aizawl.
2. PPS/PS to Members, Mizoram Public Service Commission, Aizawl.
3. PA to Secretary, Mizoram Public Service Commission, Aizawl.
4. The Secretaries to the Govt. of Mizoram, DP&AR(SSW), GAD, Taxation, Horticulture, FCS&CA, LESDE, SW&TA and Home (Prison) Departments with reference to the letter Nos: No.A.12031/1/2021-PAR(SSW) dt. 19.03.2024; No.A.12036/1/2024-SAE dt. 28.03.2024; No.A.11020/1/2019-GAD dt. 01/09/2023; No.A.11020/2/2019-GAD dt. 15/12/2023; No.A.12011/1/2019-GAD(DC-HTL) dt.28/03/2024; No.A.12012/3/2023-TAX dt.31/08/2023; No.A.32015/2/2023-HORT dt. 12/09/2023; No.A.12026/5/2019-FCS&CA dt. 15/05/2024; No.A.12011/1/2013-LESDE dt. 26/03/2024; No.A.11013/34/2012-SWD dt.18.09.2023 and No.A.11011/2/2010-HMJ/432 dt.01/05/2024 respectively.
5. All Administrative Departments, Govt. of Mizoram.
6. All Heads of Departments, Govt. of Mizoram.
7. Deputy Commissioners, Aizawl / Lunglei / Siaha / Champhai / Kolasib / Serchhip / Lawngtlai / Mamit / Saitual / Khawzawl / Hnahthial with two spare copies each. One copy should be displayed in the Notice Board.
8. Resident Commissioner / Additional / Joint / Deputy / Asst. Resident Commissioners, Mizoram Houses – New Delhi / Kolkata / Mumbai / Guwahati / Shillong / Silchar / Bengaluru with two spare copies each for display in the Notice Board of Mizoram Houses.
9. District Employment Officer, Aizawl, Lunglei, Siaha, Champhai, Kolasib, Serchhip, Lawngtlai and Mamit with two spare copies each for display in the Notice Board.
10. All Officers, Mizoram Public Service Commission.
11. All Sections, Mizoram Public Service Commission.
12. Confidential Cell, Mizoram Public Service Commission, with 2 spare copies.
13. I.T. Cell, Mizoram Public Service Commission for uploading on the website.
14. Notice Board.
15. Guard File.



(NGURMUANKIMA SAILO)
Deputy Controller of Examinations

SYLLABUS FOR COMMON COMPETITIVE EXAMINATION FOR DIRECT RECRUITMENT TO THE POSTS OF ASSISTANT GRADE/UDC/ASST. JAILOR/WARDEN UNDER VARIOUS DEPARTMENT/OFFICE VIS-A-VIS ADVERTISEMENT (GROUP 'B' NON-GAZETTED) NO.03 OF 2024-2025

Paper	Subject	Marks	Duration
Paper-I	PART A		3 hours with compensatory time of 20 minutes per hour for persons with benchmarked disabilities
	General Knowledge(50 questions)	100	
	General English (25 questions)	50	
	PART B		
	Précis writing	10	
	Essay writing	20	
	English Comprehension	20	
	Total	200	
Paper-II	Basic Computer Knowledge(35 questions)	70	3 hours with compensatory time of 20 minutes per hour for persons with benchmarked disabilities
	Simple Arithmetic(30 questions)	60	
	General Intelligence & Reasoning(35 questions)	70	
	Total	200	
	Grand Total	400	

Notes:

1) Questions shall be set and answered in English only and of multiple choice questions pattern only except in Part B of Paper I, each question will carry two marks. The candidates shall be given probable answers atleast four wherein the candidate has to choose one correct answer for every objective type question.

2) Questions will be set in tune with the level of educational qualifications prescribed in the service rules and the same shall be higher than that of the questions for direct recruitment to Upper Division Clerk Grade in case separate examinations are held.

3) A brief description of the syllabus for direct recruitment to Assistant Grade is as follows:

Paper-I

General Knowledge: Questions will be designed to test the candidate's knowledge of current events and of such matters of everyday observation and experience as maybe expected of an educated person. The test will also include questions relating to Indian history and culture, Indian polity including the Constitution of India, geography, economy and general science. Questions on Mizo history and culture will also form part of the syllabus.

General English: Questions will be designed to test the candidates understanding and knowledge of English language, vocabulary, spelling, grammar, sentence structure, synonyms, antonyms, sentence completion, phrases and idiomatic use of words etc. There will be questions on comprehension of a passage also.

English Comprehension: There will be questions on comprehension of passages also to test the vocabulary, grammar, logical thought ability and overall grasp of the candidates over English language.

Paper-II

Basic Computer knowledge: Introduction to Computers, introduction to Graphical user interface based Operating System, elements of Word Processing, Spreadsheets, Power point presentations, Computer communication and internet, world wide web and web browser, communication and collaboration.

Simple Arithmetic: Number system, simplification, roots, averages, discounts, percentages, profit & loss, ratio and proportion, partnership, chain rule, time & work, time & distance, simple & compound interest, mensuration, permutations & combinations, heights & distances, line graphs, bar graphs, pie charts and tabulation.

General Intelligence & Reasoning: It would include questions of both verbal and non-verbal type. This component may include questions on analogies, similarities and differences, spatial visualization, spatial orientation, problem solving, analysis, judgement, decision making, visual memory, discrimination, observation, relationship concepts, arithmetical reasoning and figural classification, arithmetic number series, non-verbal series, coding and decoding, statement conclusion, syllogistic reasoning etc.